

For ease of filling out our forms, you'll need to have Adobe Acrobat Reader installed on your computer.

To find out if you have Adobe Acrobat Reader installed on your computer, follow these steps:

1. Click the Start button on your taskbar (usually found in the bottom left of the computer screen).
2. Select All Programs from the pop-up menu, or look alphabetically for **Adobe Acrobat**.
3. Verify that there is a folder called **Adobe Acrobat** listed.

If you do not see this program on your device, please download it for free:

<https://get2.adobe.com/reader/>

click on Adobe Acrobat Reader DC

We apologize that you may need to take these extra steps to complete our forms. This process allows you to complete and sign the required Sylvania Child Care forms and submit them electronically to us. So then there will be no need for you to make a special trip to our office.

Thanks so much!